

From,

Name : _____

Rank : _____

Service No : _____

To

The Branch Manager

Bank

Branch

Subject: Request for Conversion of Savings Account to Defence Salary Package (DSP) / Defence Pension Account

Sir/Madam,

1. I am an Ex-Serviceman and holder of Savings Bank Account No. _____ maintained at your branch.

2. I am drawing my Defence Pension through the aforesaid account. I request that my account may kindly be converted/mapped under the Defence Salary Package (DSP) – Pension category, as applicable to Defence Pensioners, so that I may avail the benefits and facilities extended to Defence Pension Account holders.

3. My particulars are as under:

Name : _____

Rank : _____

Service No : _____

PPO No : _____

PAN : _____

Mobile No : _____

Account No : _____

4. I am enclosing copies of the following documents for necessary action:

1. PPO/SPARSH Pension Details.
2. Recent Pension Slip/Bank Statement.

I request you to kindly process my request and confirm the conversion/mapping of my account under the applicable Defence Pension Package at the earliest.

Thanking you.

Yours faithfully,

(Signature)

Name: _____

Date: _____

Place: _____