



ARMY COLLEGE OF NURSING



JALANDHAR CANTT

PROSPECTUS 2023-24



NAAC B+

Recognized By : INC, New Delhi
Affiliated To : BFUHS, Faridkot

**SCHEDULE OF DATES FOR CONDUCT OF OAT
FOR ADMISSION TO B.SC (NURSING) COURSE**

S. No	Event	Dates
1.	Commencement of Online Registration on ACN, Jalandhar Cantt website www.acn.co.in	20 Mar 2023
2.	Last Date of Online Registration & payment of Fee by candidates on Army College of Nursing, Jalandhar Cantt website	19 May 2023
3.	Download Admit Cards from website of Army College of Nursing, Jalandhar Cantt for both ACN & AIN candidates.	23 May 2023 onwards.
4.	Conduct of OAT (Online Admission Test) Time -	1430 - 1630Hrs on 04 Jun 2023 (Sunday)
5.	Declaration of Result on ACN, AIN & HQ AWES websites.	15 Jun 2023

CONTACT REFERENCE

- * Postal Address : Principal
Army College of Nursing,
Deep Nagar, Jalandhar Cantt-144005.
- * Telephone : 0181-2266167, 0181-2660080
82838 24167
- * ACN Website : www.acn.co.in
- * ACN E-Mail : [acn_mh @yahoo.co.in](mailto:acn_mh@yahoo.co.in)
- * AWES Website : www.awesindia.com
- * Facebook Page : Army College of Nursing, Jalandhar Cantt.
- * Youtube : Army College of Nursing Jalandhar Cantt

Note: - Application Fees will be paid online only to Army College of Nursing, Jalandhar Cantt for both Colleges (ACN & AIN)

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ATTACHED DOCUMENTS

- **Certificates 1 to 5**
- **UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.**

IMPORTANT NOTICE

NURSING COURSE CONDUCTED BY ARMY COLLEGE OF NURSING, JALANDHAR CANTT DOES NOT GUARANTEE A JOB IN INDIAN ARMY OR MILITARY NURSING SERVICE. ALTHOUGH, THE COLLEGE IS AN IDEAL PREPARATORY INSTITUTE WITH OUTSTANDING RESULTS AND 100% QUALITY PLACEMENTS.

GENERAL INFORMATION

1. Army College of Nursing (ACN) was established for female dependants of Army personnel/Ex-servicemen in Aug 2005. ACN is functioning under the aegis of Army Welfare Education Society (AWES) which is managing 137 Army Public Schools and 12 professional colleges throughout the country. ACN Jalandhar Cantt was opened after having obtained sanction from the Department of Research and Medical Education, Government of Punjab. ACN is recognised by Indian Nursing Council (INC), New Delhi and is affiliated to Baba Farid University of Health Sciences, Faridkot.

2. ACN is accredited by NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC), which conducts assessment and accreditation of Higher Educational Institutions (HEI) such as colleges, universities or other recognised institutions to derive an understanding of the 'Quality Status' of the institution. NAAC evaluates the institutions for its conformance to the standards of quality in terms of its performance related to the educational processes and outcomes, curriculum coverage, teaching-learning processes, faculty, research, infrastructure, learning resources, organisation, governance, financial well-being and student services. **ACN is the maiden institute under Baba Farid University of Health Sciences, Faridkot for having gone through NAAC and successfully accredited in its first cycle of Accreditation.**

Philosophy

3. Nursing is a direct service, goal oriented and adaptable to the needs of the individual, family and community during health & illness. Nursing is a profession, which is influenced by advances in science and technology and must keep pace with other professions to create a balance in health care. The college will be preparing students to develop ability in critical thinking, problem solving and take up responsibility in continuing education for professional effectiveness. The college will emphasise the **"spirit to serve the humanity with compassion"**. The profession involves selfless devotion and high degree of professional competence in keeping with latest technological advances in the field of Nursing.

Objectives

4. The objectives of ACN Jalandhar Cantt are: -
- (a) To provide a comprehensive system of education and prepare students to impart highly competent nursing services.
 - (b) To maintain high standards of nursing education through innovative approaches to problem solving.
 - (c) To develop teaching and supervisory skills in nursing health care.
 - (d) To prepare nurses for administration of nursing services and education.

Location of the College

5. The College is located in its new campus in a serene and beautiful environment conducive to learning at Deep Nagar, Jalandhar Cantt. It is well connected by public transport service and auto rickshaws with Jalandhar Cantt Railway Station and Shaheed-e-Azam Bhagat Singh Bus Terminal of Jalandhar City. (Routemap attached). The campus has 'State of the Art' facilities in Hostel, sports and other amenities.

Hostel

6. Hostel facility is available for all students in the college. The hostel has 124 rooms and students are given their choice to select their roommates, allotted on twin sharing basis. Stay in College Hostel is compulsory for all students. Lodging and Messing expenses will be borne by the students.

Curriculum & Co-curricular Activities

7. Army College of Nursing, Jalandhar Cantt offers eight semester (four years) B Sc (Nursing) Degree Course affiliated to Baba Farid University of Health Sciences, Faridkot (Punjab). ACN has a dedicated team of Teachers and Clinical Instructors with strong Academic background and wide range of experience in Teaching and Clinical scenario to meet the aim as to create leaders in the nursing profession by providing unique and innovative programmes that are responsive to the needs of society, keeping in mind the rapid advancements in the health care sector in India. The Students Nurses Association unit of ACN is very active and the students acknowledge all health days and participate in National and State level conferences.

Course of Study and Seats

8. ACN Jalandhar Cantt offers eight semester (four years) Degree Course leading to award of degree of Bachelor of Science (Nursing) by Baba Farid University of Health Sciences, Faridkot, Punjab. The intake is 60 students per year. Military Hospital Jalandhar Cantt is the Parent Hospital for clinical training of the students and Oncology & Neurology training is done at Command Hospital (Western Command) Chandimandir. For comprehensive training in Mental Health, practical training is planned to be organised at Dr Vidya Sagar Mental Hospital, Amritsar. The students are posted for Rural and Urban Centres to complete their requirements. Students will be required to pay the prescribed fee for clinical training in Govt/pvt hospitals, as applicable. The details of the course are as follows: -

(a) **Mode of Selection.** The candidates will be selected based on Online Admission Test (OAT) to be conducted by Army College of Nursing, Jalandhar Cantt on 04 Jun 2023 for both (ACN & AIN) at selected centers throughout the country as per details given at Para 67.

(b) **Course Syllabus.** As laid down by Indian Nursing Council New Delhi and Baba Farid University of Health Sciences, Faridkot, Punjab.

(c) **Medium.** Medium of instruction will be English. Students are expected to have basic skills of clear communication in English.

(d) **Examinations.** Examination will be held at the end of each semester, as per the schedule of Baba Farid University of Health Sciences, Faridkot. Candidates who fail in any subject are allowed to reappear as per university rules.

(e) **Award of Degree.** Graduation Degree will be awarded by Baba Farid University of Health Sciences, Faridkot based on the norms of the university and result of exams.

Fee & Expenses

9. College and Hostel Fees will be paid 'On-Line'. Fee for the First Semester (6 months) is as follows:-

Ser No	Fee Head	Details	Total Amount (Rs)
<u>College Fee</u>			
(a)	Tuition Fee		25,000/-
(b)	<u>Other Charges</u>		39,525/-
	<i>Admission Fee (One Time Only)</i>	4,000/-	
	<i>Computer Lab Fee</i>	1,500/-	
	<i>Lab Fee</i>	2,250/-	
	<i>Sports Fee</i>	1,150/-	
	<i>Library Fund</i>	1,250/-	
	<i>Adm & Incidental Expdr</i>	18,100/-	
	<i>Examination Fund</i>	250/-	
	<i>College Magazine Fund</i>	175/-	
	<i>Alumni Fund</i>	75/-	
	<i>Building Maint Fund</i>	3,250/-	
	<i>Electricity & Water Charges</i>	4,500/-	
	<i>Transport Charges</i>	2,500/-	
	<i>Power Backup Fee</i>	400/-	
	<i>Group Personal Accidental Insurance Premium (Annual)</i>	125/-	
(c)	<u>University Charges</u>		8,000/-
	<i>University Registration Fee (One Time Only)</i>	4,000/-	
	<i>University HSLIBNET Fee (Annual)</i>	500/-	
	<i>University Examination Fee</i>	3,500/-	
	(Ser a+b+c) Grand Total :		72,525/-
(d)	<u>Extra Curricular Activities: (Annual)</u>		1,677/-
	<i>NCC (Uniform & Annual Trg Camp Charges)</i>	1,665/-	
	<i>NSS</i>	NIL	
	<i>Youth Red Cross</i>	12/-	
(e)	Security Deposit (Interest free security deposit once at the time of admission refundable after completion of the course subject to deduction as per Para 13 of the Prospectus)		15,000/-
	Grand Total :	Rs	89,201/-

HOSTEL CHARGES:		
	<i>Hostel Charges and Running Exp</i>	5,000/-
	<i>Building Maint Fund</i>	1,750/-
	<i>Electricity & Water Charges</i>	4,000/-
	<i>Power Backup Fee</i>	600/-
	Total	11,350/-
	Security Deposit (Interest free security deposit once at the time of admission refundable after completion of the course)	10,000/-
	Grand Total	21,350/-

Notes.

- **THE ABOVE FEE STRUCTURE IS SUBJECT TO REVISION BY MANAGEMENT ANNUALLY.**
- College and Hostel Fees will be paid separately through Online mode only. Link for fees payment is available on our website www.acn.co.in.
- The above fee structure is for the First Semester. Annual/One time payments are indicated, as applicable. The schedule for payment of fee for subsequent semesters is as under :-
 - 1st, 3rd, 5th and 7th Semester - 01 Jul to 31 Jul every year.
 - 2nd, 4th, 6th and 8th Semester - 01 Jan to 31 Jan every year.

(Late fee will be charged, if not paid in time)
- To be paid at the time of admission.
- Above charges do not include messing and Laundry (ironing) charges which are paid directly to the Contractors.

Mess Charges

10. Monthly mess charges will be as per the rates approved by station Board of Officers detailed by HQ 11 Corps and contract awarded to the lowest bidder. As per the current contract charges are Rs 97/- per day for three meals, tea (twice) and snacks with the evening tea.

11. Fee will be subject to revision without any notice, if so required.

Mode and Schedule of Payments

12. All fee will be paid "Online" on our website www.acn.co.in.

Refund of Security Deposit

13. The security deposit will be refunded to the students after deducting the subscription charges of Rs 2000/- for life time membership of Alumni and arrears, if any, on completion of the course/leaving the college, as applicable.

Placements

14. Army College of Nursing, Jalandhar Cantt organizes Campus Interviews by renowned Hospitals located at major metros & has provided 100% placements every year. However, there is **no provision for the students to directly join the Military Nursing Services/Armed Forces** after completion of the course, although the students are encouraged & prepared for these exams by the college. Coaching for Combined Defence Services (CDS) Written Exam to become officers in Indian Army and for Military Nursing Service is provided to the students, on voluntary basis

Insurance

15. All the students will be covered under Group Insurance Scheme centrally by AWES HQ. Students are required to pay annual premium of Rs 125/- (premium amount may vary as per directions of HQ AWES) and will be insured as follows:-

- (a) **Accidental Death.** Rs 10.00 Lakh (Rupees Ten Lakh Only). The amount is payable on death of the insured student, caused directly and solely due to an accident.
- (b) **Disablement (For all insured).**
 - (i) **Permanent Total Disablement.** Rs 10.00 Lakh (Rupees Ten Lakh only). This amount is payable if such injury shall as direct consequences thereof immediately, permanently, totally and absolutely disable the insured person from engaging in being occupied with or giving attention to any employment or occupation of any description whatsoever, then a lump sum equal to hundred percent (100%) of the Capital Sum Insured (Permanent total disablement means 100% disability).
 - (ii) **Loss of Both Eyes and/ or both Limbs.** Rs 10.00 Lakh (Rupees Ten Lakh only). This amount is payable in case of loss of both eyes and/ or both limbs solely and directly due to an accident.
 - (iii) **Loss of an Eye and a Limb.** Rs 10.00 Lakh (Rupees Ten Lakh only). This amount is payable in case of loss of an eye and a limb solely and directly due to an accident.
 - (iv) **Loss of an eye or a limb.** Rs 5.00 Lakh (Rupees Five Lakh only). This amount is payable in case of the loss of an eye or a limb (loss of a hand at or above the wrist or loss of a foot at or above the ankle) solely and directly due to an accident.
 - (v) **Medical Expenses.** Up to Rs 1.50 Lakh (Rupees One Lakh Fifty Thousand only) are payable to all insured for medical expenses incurred for bodily injury arising out of an accident subject to treatment carried out in any hospital/nursing home, or by Doctor(s) on submission of relevant prescriptions, bills, cash memo, X-Ray film along with reports, discharge summary etc in original.

- (c) **Coverage of Continuing Education Benefit (For students).** The students of Army Pre Primary Schools, Army Public Schools and Army Professional Colleges are also covered for Continuing Education Benefit in case of death/permanent total disablement of the fee paying parent/guardian due to an accident including at border places. However, war is excluded from the coverage.

Infrastructure

16. ACN, Jalandhar Cantt provides State-of-the-Art facilities to foster all round development of the students. Some of the important facilities are listed below: -

- (a) Spacious AC and Smart Class Rooms with Audio-Visual aids.
- (b) Ultra-Modern Air Conditioned Computer Lab with 66 Workstations.
- (c) Laboratories – State of the Art facilities and manequins/models for all six disciplines.
- (d) Air Conditioned Multi Purpose Hall with Seating Capacity of 312 and VC facility.
- (e) Well stocked Air Conditioned Libraries in College & Hostel, with 5600 books, 19 international / national journals and 10 newspapers / periodicals.
- (f) Air Conditioned Seminar Hall (110 Seating).
- (g) Sports Facilities including Synthetic flooring in 2 x Volleyball, 1 x Basketball, 2 x Badminton Courts and 12 Sports Cycles.
- (h) Wi - Fi Internet at College and broadband connection in Mini-Library in Hostel Complex, with dedicated lease line and 100 mbps.
- (j) Fully furnished Air Conditioned Indoor as well as an Outdoor Gymnasium & Recreation Rooms in Hostel.

17. **Health & Recreational Facilities.** The campus of Army College of Nursing is self-contained in recreational facilities and amenities such as cafeteria, Gym and TV Rooms. Round the clock medical care facilities are available in the campus. An 8 bed Infirmary and basic First Aid facilities are available in the college, and hostel and the buses. Sick students will be treated at MH Jalandhar Cantt whenever required. An emergency vehicle and driver are available round the clock. **Dependent Certificate / Dependent Card and CSD Card should be in possession of all the students.**

18. **Tours and Excursions.** Students are also sent on tours to Pushpa Gujral Science City Kapurthala, Wagha Border Amritsar, Heavenly Palace Doraha and Army Research & Referral Hospital, Delhi during their stay at Army College of Nursing, subject to receipt of Grant-in Aid.

19. **Awards & Scholarships.** The awards and scholarships for the students of this college instituted by higher HQ are as under : -

Ser No	Purpose / Name of the Award	Amount	Sponsored By
(a)	Chief of the Army Staff (COAS) All Round Best Student Rolling Trophy for overall performance of student during complete duration of the course	Rs 25,000/-	HQ AWES
(b)	Shaheed Capt GS Salaria, PVC, Gold Medal - Award for Academic Excellence for securing 1 st posn in complete duration of the course	Rs 20,000/-	HQ AWES
(c)	Shaheed Hav Bachittar Singh, AC, Silver Medal - Award for Academic Excellence for securing 2 nd posn in complete duration of the course	Rs 15,000/-	HQ AWES
(d)	Shaheed L/Nk Sher Shah, Victoria Cross, Bronze Medal	Rs 10,000/-	HQ AWES
(e)	Edn scholarship for getting 1 st , 2 nd and 3 rd Posn in B Sc (Nursing) First, Second & Third Year	1st Prize - Rs 20,000/- 2nd Prize - Rs 15,000/- 3rd Prize - Rs 10,000/-	HQ Western Command, HQ 11 Corps and ACN
(f)	Best Sports Woman for the year	Rs 10,000/-	HQ 91 Sub Area
(g)	Best Student in "Co-Curricular Activities"	Rs 10,000/-	HQ 91 Sub Area
(h)	Best Caring Nurse*	Rs 2,000/-	MH Jalandhar

(* More awards and increased amount are under consideration)

20. **Selection of Students in MNS.** As on date a total of 151 alumni have joined MNS and four have got commissioned in Indian Army / Indian Air Force. Although, the college is an ideal preparatory institute with outstanding results, Nursing course conducted by Army College of Nursing, Jalandhar Cantt does not guarantee a job in Indian Army or Military Nursing Service

21. **Scheme of Examination & Examination Regulations.** Semester wise details of examinations have been given in para 22 to 29 below. Examination Regulations of Indian Nursing Council, as amended from time to time will be applicable.

22. First Semester.

S. No.	Course	Assessment (Marks)				
		Internal	End Semester College Exam	End Semester University Exam	Hours	Total Marks
Theory						
(a)	Communicative English	25	25		2	50
(b)	Applied Anatomy & Applied Physiology	25		75	3	100
(c)	Applied Sociology & Applied Psychology	25		75	3	100
(d)	Nursing Foundations I	*25				
Practical						
(d)	Nursing Foundations I	*25				

* Will be added to the internal marks of Nursing Foundation II Theory and Practical respectively in the next semester (Total weightage remains the same).

23. Second Semester.

S. No.	Course	Assessment (Marks)				
		Internal	End Semester College Exam	End Semester University Exam	Hours	Total Marks
Theory						
(a)	Applied Biochemistry and Applied Nutrition & Dietetics	25		75	3	100
(b)	Nursing Foundations (I & II)	25 I Sem-25 & II Sem-25 (with average of both)		75	3	100
(c)	Health/Nursing Informatics & Technology	25	25		2	50
Practical						
(d)	Nursing Foundations I & II	50 I Sem-25 & II Sem-25		50		100

24. **Third Semester.**

S. No.	Course	Assessment (Marks)				
		Internal	End Semester College Exam	End Semester University Exam	Hours	Total Marks
Theory						
(a)	Applied Microbiology and Infection Control including Safety	25		75	3	100
(b)	Pharmacology I and Pathology I	*25				
(c)	Adult Health Nursing I	25		75	3	100
Practical						
(d)	Adult Health Nursing I	50		50		100

* Will be added to the internal marks of Pharmacology II & Genetics in the next semester (Total weightage remains the same).

25. **Fourth Semester.**

S. No.	Course	Assessment (Marks)				
		Internal	End Semester College Exam	End Semester University Exam	Hours	Total Marks
Theory						
(a)	Pharmacology & Pathology (I & II) and Genetics	25 III Sem-25 & IV Sem-25 (with average of both)		75	3	100
(b)	Adult Nursing II	25		75	3	100
(c)	Professionalism, Ethics and Professional Values	25	25		2	50
(d)	Adult Health Nursing II	60		50		

26. **Fifth Semester.**

S. No.	Course	Assessment (Marks)				
		Internal	End Semester College Exam	End Semester University Exam	Hours	Total Marks
Theory						
(a)	Child Health Nursing I	*25				
(b)	Mental Health Nursing I	*25				
(c)	Community Health Nursing I including Environmental Science & Epidemiology	25		75	3	100
(d)	Educational Technology / Nursing Education	25		75	3	100
(e)	Introduction to Forensic Nursing and Indian Laws	25	25		2	50
Practical						
(f)	Child Health Nursing I	*25		50		100
(g)	Mental Health Nursing I	*25				
(h)	Community Health Nursing I	50		50		100

* Will be added to the internal marks of Child Health Nursing II and Mental Health Nursing II in the next semester (Total weightage remains the same).

27. **Sixth Semester.**

S. No.	Course	Assessment (Marks)				
		Internal	End Semester College Exam	End Semester University Exam	Hours	Total Marks
Theory						
(a)	Child Health Nursing (I & II)	25 V Sem-25 & VI Sem-25 (with average of both)		75	3	100
(b)	Mental Health Nursing I	25 V Sem-25 & VI Sem-25 (with average of both)		75	3	100
(c)	Nursing Management & Leadership	25		75	3	100
(d)	Midwifery / Obstetrics & Gynecology I	*25		75	3	100

S. No.	Course	Assessment (Marks)				
		Internal	End Semester College Exam	End Semester University Exam	Hours	Total Marks
Practical						
(f)	Child Health Nursing (I & II)	50 V Sem-25 & VI Sem-25		50		100
(g)	Mental Health Nursing I	50 V Sem-25 & VI Sem-25		50		100
(h)	Midwifery / Obstetrics & Gynecology I	*25		50		100

* Will be added to the internal marks of Midwifery / Obstetrics & Gynecology II in the next semester (Total weightage remains the same).

28. Seventh Semester.

S. No.	Course	Assessment (Marks)				
		Internal	End Semester College Exam	End Semester University Exam	Hours	Total Marks
Theory						
(a)	Community Health Nursing II	25		75	3	100
(b)	Nursing Research & Statistics	25		75	3	100
(c)	Midwifery / Obstetrics (OBG) Nursing (I & II)	25 Sem VI-25 & Sem-VII 25 (with average of both)		75	3	100
Practical						
(d)	Community Health Nursing II	50		50		100
(e)	Midwifery / Obstetrics (OBG) Nursing (I & II)	50 (Sem VI-25 & Sem-VII -25)		50		100

29. Eighth Semester.

S. No.	Course	Assessment (Marks)				
		Internal	End Semester College Exam	End Semester University Exam	Hours	Total Marks
Practical						
(a)	Competency	100		100		200

Assessment					
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30. **Internal Examination.** Tests are held from time to time to evaluate the progress of students. Internal Assessment of the students is based on these examinations. Students must pass both internal and external examinations.

31. **Registration.** Students who are declared successful in the B Sc (Nursing) course are eligible for registration with Punjab Nurses Registration Council as Registered Nurse and Midwife. The fee / other expenses required for registration with Punjab Nurses Registration Council will be paid by the students in B Sc (Nursing) 8th Semester.

Life Membership of Trained Nurses Association of India (TNAI)

32. The students who are declared successful in final year examination are eligible to become Life Members of Trained Nurses Association, New Delhi. The students have to pay for membership fee during B Sc (Nursing) First Semester, as per the by laws of TNAI. Current rate of TNAI onetime fee is Rs 2200/-.

Extra Curricular Activities

33. For overall development of the students, the college has established units of National Cadet Corps (NCC), National Service Scheme and Youth Red Cross (YRC). All students have to become members of these three units and attend the prescribed training. Students who attend two mandatory Annual Training Camps and pass the exams of NCC, will be awarded 'B' and 'C' certificate making them eligible for commission in Indian Army. Certificates will also be provided for NSS and Youth Red Cross.



34. As part of mandatory training, courses on Basic Life Support (BLS) and Advanced Cardiovascular Life Support (ACLS), recognised by American Heart Association are being conducted annually.

ELIGIBILITY FOR ADMISSION TO B Sc (NURSING) COURSE

General

35. The admission to BSc (Nursing) course at ACN Jalandhar Cantt is exclusively for the female dependant wards of serving **Army** persons, eligible **Retired Army** persons, war widows (Veer Naaris) and widows of **Army persons only**. The children of following categories of **Army** persons are eligible and they are required to upload the relevant certificates as given against the category applicable to them as proof of their eligibility for admission to ACN Jalandhar Cantt :-

(a) The applicants must fall into one of the following categories:-

(i) Children of serving Army persons with minimum 10 years

continuous service in the Army (**Ref Certificate No 1**).

(ii) Children of retired army persons granted/ awarded regular pension, liberalized family pension, family pension or disability pension at the time of their superannuation, demise, discharge, release medical board/ invalided by medical board. This includes wards of recruits medically boarded out and granted disability pension (**Ref Certificate No 1**).

(iii) Children of retired army persons who have taken discharge or released after ten years of service (**Ref Certificate No 1**).

(b) **Adopted / Step Children and Children of Remarried Widows.**

(i) Adopted Child of Army persons if adopted at least five years prior to seeking admission (**Ref Certificate No 2**).

(ii) Step Children are eligible provided they are born from a wedlock where at least one parent belonged to the Army who is otherwise eligible (**Ref Certificate No 2**).

(c) **Eligibility Criteria in Special Cases.**

(i) **Eligibility Criteria for Wards of Ex Army Medical Corps Officers/Army Dental Corps Officers presently serving with Indian Navy or Indian Air Force(IN/IAF).** Wards of only those Ex Army Medical Corps Officers/Army Dental Corps officers presently serving / served with Indian Navy or Indian Air Force who have served with the Army for atleast 10 years (**Ref Certificate No 3**).

(ii) **Eligibility Criteria for Children of Army Postal Service (APS) /MNS/TA Personnel (Ref Certificate No 3).**

(aa) Children of APS persons classified as ex- servicemen as per Govt of India, Ministry of Defence letter No 9 (52)/88/D(Res) dated 19 Jul 89.

(ab) Children of those APS persons who are on deputation and who have put in 10 years of service in the Army.

(ac) Children of APS persons, who are directly recruited into APS and have completed 10 years of service and of those, who, as per their terms and conditions of service, retired from APS without reversion to P&T Department after completing their minimum pensionable service of which 10 years was in the Army.

(ad) Children of only those members of MNS who have 10 years service as regular members of MNS or are in receipt of pension from the Army.

(ae) Children of only those TA personnel who have completed 10 years of embodied service.

Educational Qualification

36. The details are as under : -

(a) The higher secondary examination or the Indian School Certificate Examination which is equivalent to 10+2 Higher Secondary Examination after a period of 12 years study, the last two years of study comprising of Physics, Chemistry, Biology and Mathematics or any other elective subjects with English at a level not less than the core course for English as prescribed by the National Council for Educational Research and Training after the introduction of 10+2+3 years educational structure as recommended by the National Committee on education.

Or

(b) The Intermediate examination in science of an Indian University/Board or other recognized body with Physics, Chemistry and Biology which shall include a practical test in these subjects and also English as a compulsory subject.

Or

(c) The pre-professional/pre-medical examination with Physics, Chemistry and Biology, after passing either the higher secondary school examination, or the pre university or an equivalent examination. The pre-professional/pre-medical examination shall include a practical test in Physics, Chemistry and Biology and also English as a compulsory subject.

Or

(d) The first year of the three years degree course of a recognized university with Physics, Chemistry and Biology including a practical test in three subjects provided the examination is a "university examination" and candidate has passed 10+2 with English at a level not less than a core course.

Or

(e) B.Sc examination of an Indian University, provided that she has passed the B.Sc Examination with not less than two of the following subjects Physics, Chemistry, Biology (Botany, Zoology) and further that she has passed the earlier qualifying examination with the following subjects Physics, Chemistry, Biology and English.

Or

(f) Any other examination which, in scope and standard, is found to be equivalent to the Intermediate science examination of an Indian University/Board, taking Physics, Chemistry and Biology including practical test in each of these subjects and English.

37. **Minimum Aggregate.** She must have cleared 12th Class examination in one sitting i.e. in first attempt as a regular candidate from a recognized institution **(Those who have repeated the 12th class / have given supplementary examination in any subject and students who have passed XII as private students or from Open Board are not eligible)**. A candidate should have passed in the subjects of Physics, Chemistry, Biology (PCB) and English individually and must have obtained a minimum of 45% marks taken together in PCB at the qualifying examination (10+2) from a recognized Board / University. Candidates who have appeared in the 12th Class or equivalent examination are also provisionally eligible to apply and appear in the Entrance Examination. However, their candidature will be considered only if they provide documentary evidence of having passed the qualifying examination with the required subjects and percentage of marks at the time of counselling of admission. 50th Percentile is required in the Online Admission Test (OAT) to qualify for admission.

38. **Age.** Age should not be less than 17 years and not more than 25 years on **31 Dec 2023**. The date of birth recorded in the Secondary Education Board only will be taken as authentic.

39. **Physical Fitness.** Besides fulfilling the eligibility conditions as per Para 35 to 38, the candidate should be certified by MH/RMO/Registered Medical Practitioner as physically and mentally fit to pursue the course. A certificate to this effect in the enclosed form (Certificate No 5) is required to be submitted by the candidate at the time of counseling. Medical examination will also be carried out at MH Jalandhar Cantt on arrival, for the selected candidates.

40. Certificates Nos 1 to 5 are enclosed.

Note : A candidate who has passed any examination of a Statutory University recognized as equivalent to the B Sc (Nursing) course shall not be permitted to appear for the examination for the same course.

Weightage to Gallantry Award Winners

41. The wards of the Gallantry Award Winners will be given weightage in admissions as follows :-

(a)	Gallantry Award	Weightage	Short Name	Code No
	(i) Param Vir Chakra	5%	PVC	E-5
	(ii) Ashok Chakra	5%	AC	E-5
	(iii) Mahavir Chakra	4%	MVC	D-4
	(iv) Kirti Chakra	4%	KC	D-4
	(v) Vir Chakra	3%	VrC	C-3
	(vi) Shaurya Chakra	3%	SC	C-3
	(vii) Sena Medal (Gallantry Only)	1%	SM	A-1
(b)	Mention in Dispatches	1%	M-I-D	A-1
(c)	Wards of War Widows	5%	WW	E-5
(d)	Battle Casualties including Indl Disabled in Action (Boarded out / No not Boarded out).			
	(i) 51% and more disability.	3%	BC	B-3
	(ii) Upto 50% disability.	2%	BC	B-2
(e)	Physical Casualties including Indl died inservice w/o attributability to Mil Service.	3%	PC	P-3
(f)	Physical Casualties including Indl Disabled in service with or w/o attributability to Mil Service and Boarded out.	2%	PC	P-2

42. Such candidates are required to fill the details in application form at appropriate place and upload **Certificate No 4** alongwith the necessary proof to that effect for being considered for the weightage as per note (ii) given below.

Note: (a) The above-mentioned weightage will be added to actual OAT score before drawing the overall merit list. Hence, candidates are advised to claim the weightage at the time of filling up of application, no request for the same will be considered at a later date.

(b) A certified copy of the Part II Order / Gazette notification conferring the award / copy of the award certificate should be attached with the application form for claiming the weightage **(For Sena Medal (Gallantry) a certificate has to be obtained from MS – X or Records concerned that the Sena Medal awarded to the Officer/JCOs/OR is for acts of gallantry / bravery).**

OTHER COORD ASPECTS

43. **Ensuring Eligibility is the Candidate's Responsibility.** It is the responsibility of the candidate to ensure that she possesses the requisite academic qualifications for the course and is eligible in all other aspects as per the eligibility conditions given in this prospectus. The fact that a candidate has been permitted to appear in OAT or counselling does not imply that her eligibility has been verified and accepted. The final eligibility of the candidates will be verified by ACN at the time of admission to the course

as also later during the scrutiny of papers by the university. In case of any change in the eligibility conditions made by the university for the session 2022-23 at a later stage the eligibility will be verified with reference to the university's eligibility conditions prescribed at the time of candidate's admission to the B Sc Nursing course. If a candidate is found to be ineligible at any stage during the entire process, the college reserves the right to cancel her candidature/admission to the course without any refund of the fee/charges paid.

44. All admissions made by ACN, Jalandhar Cantt are provisional. An admission will be considered final only when the eligibility criteria is met and the admission of the candidate to the course gets the final confirmation from the university.

LEGAL JURISDICTION

45. All disputes regarding registration and applications, conduct of examination, admission to ACN or any other matter pertaining to Army College of Nursing, Jalandhar Cantt shall fall within the jurisdiction of the courts in Jalandhar.

ARBITRATION

46. Any dispute concerning the interpretation of any of the terms and conditions of admission and any of the paragraphs of this prospectus or any dispute concerning the sale of prospectus, conduct of admission, course, fee, examination, promotion, attendance, pass marks, evaluation of papers etc, shall be resolved amicably. If the student or any parent representing any minor student and the college fails to resolve the dispute amicably, the matter should be referred to the sole Arbitration of the Chairman of Institute Management Committee or any other person(s) nominated by the Chairman.

47. The award passed by the sole Arbitrator shall be binding on both the parties. The place of arbitration shall be Jalandhar Cantt or the college premises only and the provisions of Arbitration and Conciliation Act, 1996 shall apply to the arbitration proceedings. The courts situated at Jalandhar alone shall have the jurisdiction to entertain any application or litigation concerning the arbitration.

JOINING INSTRUCTIONS

48. The result of the OAT is planned to be uploaded by 15 Jun 2023 on the ACN, AIN and AWES websites. Candidates declared to have qualified OAT and recommended for admission to ACN Jalandhar Cantt will also be individually informed for counselling by ACN Jalandhar Cantt. The candidates recommended for admission to the B Sc Nursing course at ACN Jalandhar Cantt will be required to pay (online) Rs 10,000/- as Registration Fee. This amount will be adjusted against the first instalment of the fee for the course to be paid by the candidate at the time of admission. If the registration / confirmation fee is not paid by the candidate before counselling (as per date to be notified later), it will be assumed that the candidate is not willing to join the course and the offer made to the candidate will be treated as cancelled. The seat, in such a situation will be offered to the candidate next on the waiting list. The candidate will be permitted to join the course only after she pays her dues by the due date. If a candidate fails to pay the requisite fee, as declared in the prospectus and / or fails to join the course by the due date, her candidature will be treated as cancelled and the seat will be offered to the candidate next on the waiting list. Request for seeking extension in time for joining the course will not be entertained.

Documents to be Submitted on Admission

49. The following certificates will be submitted by the candidate at the time of admission:-

- (a) Original / provisional degree / Board Certificate and statement of marks of qualifying examination and other higher examination passed by the candidates.
- (b) Character / Conduct Certificate issued by a Gazetted Officer / Head of the Institution last attended.
- (c) Migration Certificate from the university from which the candidate has passed her last examination.
- (d) Domicile Certificate.
- (e) Physical Fitness Certificate by Medical Officer / Regimental Medical Officer of Military Hospital / Regiment or MBBS doctor from civil.

Custody of Original Documents

50. All original certificates, as mentioned at **Para 49** above, will have to be produced by the candidate for verification of her eligibility for admission to the B Sc Nursing Course. These will be produced on the day of admission. All original documents will be returned to the candidates after their registration with Baba Farid University of Health Sciences, Faridkot. This process generally takes approximately five to six months. Candidates are advised to apply / approach the University / Board where they appeared for the last examination and obtain their migration certificate well in time. Admission may be denied if the migration certificate is not produced at the time of joining the college.

Inability to Produce Original Documents at the Time of Admission

51. In case a candidate is already pursuing a course of study in some other institute and the original certificates are held elsewhere, she will be provisionally admitted on the basis of the attested copies of her certificates. In such cases, the candidate must produce a letter from the Head of the college / institution concerned stating the fact. Once the admission has been granted, the candidate must deposit the original certificates within 15 days of her admission to ACN Jalandhar Cantt, failing which the admission of the candidate will be cancelled and the seat will be allotted to the candidate next in the waiting list.

Removal from the College

52. The students may be removed from the college by the competent authority during training, if found undesirable due to the following:-

- (a) Unsatisfactory disciplinary conduct as determined by the college authorities and approved by the Chairman whose decision will be binding.
- (b) Getting married during training.

- (c) Unsatisfactory academic progress during training, as reported by the college authorities and approved by the Chairman, whose decision will be binding.
- (d) Knowingly furnishing false particulars for admission to the college.
- (e) Failing to give correct medical history as required at the time of counselling/ admission.
- (f) Getting pregnant while undergoing training.

Remittance and Refund of Fee

53. If a student chooses to withdraw from the programme of study in which she is enrolled, the college shall follow the following four-tier system for the refund of fee:-

Ser No	Percentage of Refund of Aggregate Fee*	Point of time when Notice of Withdrawal of Admission is Served to ACN
(a)	100%	15 days before the formally-notified last date of admission.
(b)	80%	Not more than 15 days after the formally-notified last date of admission.
(c)	50%	More than 15 days but less than 30 days after formally-notified last date of admission.
(d)	00%	More than 30 days after formally-notified last date of admission.

* (Inclusive of course fee and non-tuition fee but exclusive of caution money (security deposit)).

54. In case of Para 53(a) above, ACN shall deduct an amount not more than 10% of the aggregate fee as processing charges from the refundable amount.

55. Fee shall be refunded by ACN to an eligible student within fifteen days from the date of receiving a written application from her in this regard.

HOW TO APPLY

56. An Online Admission Test (OAT) for admission to the B.Sc. Nursing Course 2023-24 of Army College of Nursing (ACN) Jalandhar Cantt & AIN Guwahati will be held on **04 Jun 2023**.

57. Candidates desirous of seeking admission to ACN Jalandhar Cantt can visit ACN, Jalandhar Cantt website www.acn.co.in and fill the form Online. The guidelines to fill the form, uploading of documents and payment of Application Fee will be available on the ACN, Jalandhar Cantt website link.

58. OAT roll numbers / admit cards will be uploaded on ACN website for registration of those candidates only who have paid the 'Online' Application Fee.

59. Candidates should ensure their eligibility for the B Sc Nursing course before filling in their Online application forms. Ineligible candidates will forfeit the Application fee.

Forms and Certificates

60. All particulars / details sought from the candidate in the form should be provided and the columns completed including legible signature by the candidate herself. Incomplete application forms will be rejected. There is no provision for uploading and receipt of application forms by post.

Furnishing of Incorrect Information

61. In case, it is found that a candidate has furnished false information in the application form or has produced false certificates, her admission, even if granted, will be cancelled and fee paid by her forfeited.

Documents to be Uploaded alongwith the Application Form

62. Following documents will be uploaded by the candidate and the candidates are advised to check the same before uploading their form to ACN, Jalandhar Cantt :-

- (a) Proof of age as per Std X / XII or Equivalent Examination Mark-sheet/TC.
- (b) Statement of Marks of qualifying examination with aggregate marks.
- (c) Appropriate certificates in respect of various categories to avail priority of admission which are as under:-

(i) **Certificate No 1** - For dependents of serving army personnel having 10 years continuous service in the army, retired/ released/ discharged after 10 years of service/killed in action/died during service/disabled in action/medically boarded out with pension.

Or

(ii) **Certificate No 2** - Step children of Army Personnel who were born from a wedlock where at least one parent belonged to the army/adopted children of army personnel who have been adopted atleast 05 years prior to commencement of course.

Or

(iii) **Certificate No 3** - Children of Army Medical Corps /AD Corps Officers serving in Air Force /Navy Medical establishment/MNS/APS and TA personnel.

(iv) **Certificate No 4** – To be submitted by wards of Gallantry Awardees/ War Widows (Veer Naaris) for claiming weightage as per **para 41 above**.

Admit Card

63. The admit card for the OAT will be uploaded on ACN, Jalandhar Cantt website wef **23 May 2023**. Candidates are requested to download the same. **HARD COPY OF ADMIT CARD WILL NOT BE DESPATCHED TO CANDIDATES.**

Mock Test

64. Agency will provide facility to candidates for 'Mock Test' on the Registration Portal. The date for the same will be uploaded on ACN Website & Registration Portal.

SELECTION PROCEDURE : ONLINE ADMISSION TEST (OAT)

65. The Online Admission Test (OAT) for ACN and AIN will be held on **04 Jun 2023** at the **selected exam centres by ACN Jalandhar Cantt and approved by HQ AWES**. The paper will be of 2 hours duration containing 5 subjects (namely Aptitude for Nursing, Physics, Chemistry, Biology and English).

66. **Date of OAT.**

- (a) Date : 04 Jun 2023.
 (b) Duration : 1430hrs to 1630hrs.
 (c) Day : Sunday.
 (d) Reporting Time : 1400hrs.
 (e) Centre : As given in Admit card on ACN website and as per choice filled up from among the Exam Cities available at the time of filling up of application.

67. **Centres for OAT.** The OAT-2023 is tentatively to be held at the following cities:-

<u>Ser No</u>	<u>City</u>
(a)	Jalandhar Cantt
(b)	Bangalore
(c)	Delhi
(d)	Jaipur
(e)	Lucknow
(f)	Pune
(g)	Nagpur
(h)	Kolkata
(j)	Guwahati
(k)	Trivandrum/Chennai
(l)	Secundrabad
(m)	Jammu
(n)	Srinagar
(o)	Dehradun
(p)	Bhopal

NOTE:-

- (a) Exact location of Exam Centre will be given in Admit Card.
- (b) Candidates are required to fill three choices among **15 Exam Centres** priority wise.
- (c) Although, efforts will be made to conduct Online Admission Test on scheduled date and time, ACN, Jalandhar Cantt / AIN, Guwahati shall not be held responsible incase the OAT is postponed / cancelled due to unforeseen circumstances.

68. **Type and Conduct of Admission Test.**

- (a) The exam will consist of 100 objective type (multiple choice) questions in the following format : -
 - (i) **Part I.** Aptitude for Nursing (Multiple Choice questions 20 marks).
 - (ii) **Part II.** Physics (Multiple Choice questions 20 marks).
 - (iii) **Part III.** Chemistry (Multiple Choice questions 20 marks).
 - (iv) **Part IV.** Biology (Multiple Choice questions 20 marks).
 - (v) **Part V.** English (Multiple Choice questions 20 marks).
- (b) **Syllabus for the Examination.** The general standard of the entrance examination will be that of 11th and 12th class under the 10+2 scheme/pre-medical/intermediate science or an equivalent examination of the State Education Board/Indian University.
- (c) **Evaluation System.** The evaluation will be done through computers. Each correct answer will fetch one mark whereas incorrect answers will lead to a deduction of 0.25 marks (Negative Marking).

69. **Mode of Selection for Admission.**

- (a) The admission will be strictly on merit ranking, based on marks obtained in OAT.
- (b) The merit list will be prepared based on the aggregate marks obtained by the candidates in the OAT. Decision of the management regarding preparation of merit list will be final and no arbitration in this matter will be accepted.
- (c) In case of vacant seats due to certain candidates declining to join/not joining on due date, the vacancy so created will be offered to the candidate next in merit.
- (d) Medical Fitness Certificate of the applicants will be checked and medical test will be conducted at MH Jalandhar Cantt. Unfit candidates will not be allowed to join the college.

Merit list

70. Merit list for ACN Jalandhar Cantt will be prepared on the basis of the candidates' performance in the OAT and weightage to wards of gallantry awardees as given in Para 41 earlier.

71. **Relative Merit in Case of Equal Marks.** In case of candidates securing equal number of marks, their relative merit will be reassessed, inter-se on the basis of the following order of preference: -

- (a) Aggregate marks (PCB Subjects) in the qualifying examination ie. 10+2 or its equivalent.
- (b) Marks Scored in Biology in qualifying exam i.e. 10+2.
- (c) Seniority in date of birth.

Use of Unfair Means in OAT

72. Use of unfair means in OAT incl use of any electronic appliance / device inside the exam centre if reported by conducting agency/observers will render the candidate disqualified for admission to the course. Canvassing in any form or approaching the organisers through unfair means or influencing any of the authorities will also render the candidate disqualified for admission to the B. Sc. Nursing course. Video recording of each exam Centre will be made by the conducting Agency besides the Supervisory observers detailed by HQ AWES.

Notification of Results

73. The result will be uploaded on ACN Jalandhar, AIN Guwahati and HQ AWES websites, as per schedule of dates mentioned in the beginning of the prospectus.

Final Authority on OAT

74. The conduct of OAT including evaluation of OAT answers by the outsourced Agency and the preparation of merit list etc is the sole responsibility of **ACN**. In case of any ambiguity / representation, the decision of **HQ AWES/ ACN** will be final and binding.

Request for Revaluation

75. Since, the exam will be conducted Online, no request will be entertained for re-evaluation of answers.

CONDUCT AND DISCIPLINE

76. **Forbidden Practices.** No student shall indulge in any of the following practices and anybody found indulging in forbidden practices will be liable to strict disciplinary action:-

- (a) Moral turpitude.
- (b) Use of violence in any form.
- (c) Sex related offences.
- (d) Rude and disorderly behaviour.
- (e) Ragging of junior students in any form.
- (f) Smoking.
- (g) Use of drugs or intoxicants.
- (h) Any form of gambling.
- (j) Spitting in or near the College building / campus.
- (k) Bringing outsiders for interference in the college functioning.
- (l) Casteism, communalism and practice of untouchability.

Discipline

77. Being governed by AWES and for dependent/wards of Army/Retired Army personnel, the students of ACN are expected to behave and conduct themselves in a most disciplined manner. Discipline and behaviour of students will also be governed by the provisions of AWES Rules and relevant ordinance of Baba Farid University of Health Sciences, Faridkot which empowers the college authorities to punish the students for misconduct to the extent of 'Rustication' for two months or even outright expulsion. The management reserves the right to expel any student from the college at short notice and without assigning any reason for the same.

Anti Ragging

78. ACN is a 'Ragging Free' Campus. It is categorically stated that ragging is totally prohibited in the institution, and anyone found guilty of ragging and / or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with UGC Regulations as well as under the provisions of any penal law for the time being in force. UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 is attached at **Appendix 'A'**. For implementation of the UGC guidelines on the subject, ACN, Jalandhar Cantt has constituted Anti Ragging Committee and Anti Ragging Squad as follows:-

(a) **Anti Ragging Committee.**

Presiding Officer	-	Principal
Members	-	(a) Registrar
		(b) 2 x Faculty Members.
		(c) Hostel Warden/class coordinator
Student Reps	-	1 x Student of each batch.

(b) **Anti Ragging Squad.**

Presiding Officer	-	Faculty Member
Members	(a)	1x Faculty Member
	(b)	Hostel Warden
Students Rep	-	1 x Student of each batch

Accident

79. The college authorities are taking all the precautions and proper care of the students. However, the College will not be responsible for any unforeseen accident or death of the students during the training and stay at the college. Parents are required to submit an 'Indemnity Bond' duly signed at the time of admission to the college.

Enquiries

80. Queries on filling up online application form or declaration of result or any other information can be made to Principal Army College of Nursing, Jalandhar Cantt, phone No 8283824167 or e-mail ID acn_mh@yahoo.co.in.

Filling Up of Application Form

81. Online application form will be filled up for both ACN, Jalandhar Cantt and AIN Guwahati alongwith Application Fee on ACN website from **20 Mar 2023 to 19 May 2023**, as per schedule given in the beginning of Prospectus.

82. Candidates should fill up the online application form carefully. If any information is found to be wrong / incorrect, the admission will be cancelled at any stage and fee paid will not be refunded.

83. ACN Jalandhar and/or AIN, Guwahati will not accept application forms by post.

Education Loans and Scholarship Schemes

84. **Indian Army Education Loan Scheme.** Adjutant General's Branch has launched Education Loan Scheme for wards of Serving personnel. The highlights of the scheme are as follows : -

(a)	Upper Limit	-	Rs 10,00,000/-.
(b)	Interest Rate	-	7% P.A.
(c)	Effective ROI	-	3.5% to 3.8%
(d)	Duration	-	Maximum 5 years or six months before retirement (whichever is earlier)
(e)	Repayment Mode	-	EMI (ECS mandate to being with, later through CDA (O) / PAO (OR).

85. **Central Sector Interest Subsidy Scheme (SCISS).**

(a) Education loan for weaker sections of society ie. Central Scheme Interest Subsidy Scheme sponsored by Government of India for B Sc (Nursing) course being run by this college is available from scheduled banks.

- (b) The Circular is available on Ministry of Human Resource Development website (www.mhrd.gov.in) for details of scheme.
- (c) This college is recognised by Indian Nursing Council, New Delhi & Punjab Nurses Registration Council, Mohali and affiliated with Baba Farid University of Health Sciences, Faridkot.

86. **Punjab National Bank Pratibha Education Loan Scheme.** Education loan is available for wards of a Primary Account holder under 'RAKSHAK PLUS' Scheme who take admission in Army College of Nursing as under:-

- | | | | |
|-----|---------------------------------|---|-------------------------|
| (a) | Loans below Rs 7.5 Lakhs | - | 1 Year MCLR plus 0.60%. |
| (b) | Loans above Rs 7.5 Lakhs | - | MCLR + 0.10%. |
| (c) | Margin | - | Nil. |
| (d) | Quantum of collateral free loan | - | Rs 15 Lakhs. |

87. **Scholarship Scheme.** The following Scholarship Schemes are applicable to the students :-

(a) **Education Scholarship Scheme for Army Personnel (ESSA).** Please refer to Army Order 16/2016/AG and Army Welfare Education Society website [www\(dot\)awesindia\(dot\)com](http://www(dot)awesindia(dot)com). Last date for receipt of applications at Army Welfare Education Society is 30 Nov every year. The eligibility conditions would be as under:-

- (i) Wards of serving Army personnel and MNS Offr who have not attained 25 years of age at the time of completion of class / course upto PG level.
- (ii) Wards of Retired Army Personnel, Territorial Army personnel (TA, battle casualty and deceased Army personnel are not eligible.

(b) **Prime Minister's Scholarship Scheme for Wards of Ex-Servicemen and Widows.** Prime Minister's Scholarship Scheme has been introduced to encourage higher technical and professional education for the dependent wards of Ex-Servicemen and their widows. Students who have taken admission in 1st year (except Lateral & Integrated Course are only eligible to apply for PMSS. Students must apply online on KSB web portal www.ksb.gov.in. Students should have scored 60% and above in Minimum Educational Qualification (MEQ) ie. 10+2/Diploma/Graduation. Students studying in 2nd or subsequent years are not eligible (except for integrated courses – where 1st portion is academic and 2nd portion is integrated as professional course). In such cases student need to apply for scholarship on taking admission as per 'Para 18 of Important Instructions' available at link PMSS – New Application – How to Apply for Scholarship. Students who are Dependent Wards / Widows of Ex Servicemen personnel.

(c) **SC Post Matric Scholarship Scheme.** Post Matric Scholarship scheme is a Centrally Sponsored Scheme and implemented through State Government and UT administration. The scheme provides financial assistance to the Scheduled Caste students (SC) studying at post matriculation or post secondary

stage to enable them to complete their education. These scholarships are available for studies in India only and are awarded by the government of the State/Union Territory to which the applicant actually belongs ie. permanently settled. Scholarships will be paid to the students whose parents / guardians' income from all sources does not exceed the limit specified as per their State Govt notification.

Paste here
applicant's
latest passport
size
photograph
(4.5 x 3.5 cm)
duly attested

CERTIFICATE – 1

CHILDREN OF SERVING ARMY PERSONNEL HAVING 10 YEARS CONTINUOUS SERVICE IN THE ARMY, RETIRED/ RELEASED/DISCHARGED AFTER 10 YEARS OF SERVICE/KILLED IN ACTION/ DIED DURING SERVICE/DISABLED IN ACTION/MEDICALLY BOARDED OUT WITH PENSION

(By OC Unit/Army Personnel Branch/DSS & A Board/Record Office)

1. Certified that Ms _____ is Daughter of No _____ Rank _____ Name _____ Unit _____ who has 10 years or more of continuous service in the Army from _____ to _____.

2. Certified that Ms _____ is Daughter of No _____ Rank _____ Name _____ who has been released/ discharged from Army after 10 years or more continuous service from _____ to _____.

3. Certified that Ms _____ is Daughter of No _____ Rank _____ Name _____ who has been granted/awarded regular pension/liberalised family pension/family pension/disability pension at the time of his superannuation/demise/discharge/release medical board/invalided medical board.

4. Certified that Ms _____ is daughter of No _____ Name _____ ex recruit No _____ Name _____ who was medically boarded out and granted disability pension.

Place : OC Unit/Head of Department/
Records Office/DSS & A Board
Date : Name
Designation
Office Seal

Name and Signature of the Candidate
Name and Signature of Parent

Notes :

- 1. Strike out the portion which is not applicable.
- 2. If retired/released with pensionary benefits, attach Certificate from pension paying authority.
- 3. If retired/released on medical grounds with disability pension, attach copy of medical board proceedings.
- 4. If released/discharged after 10 years of service, attach copy of discharge certificate/release order.

Paste here
applicant's
latest passport
size
photograph
(4.5 x 3.5 cm)
duly attested

CERTIFICATE – 2

**STEP CHILDREN OF ARMY PERSONNEL WHO WERE BORN FROM WEDLOCK
WHERE AT LEAST ONE PARENT BELONGED TO THE ARMY/ADOPTED
CHILDREN OF ARMY PERSONNEL WHO HAVE BEEN ADOPTED AT LEAST
5 YEARS PRIOR TO COMMENCEMENT OF COURSE**

(By Personnel Branch Army HQ/ OC Unit)

1. Certified that Ms _____ is daughter of No _____
Rank_Name _____ Unit and she was born from wedlock
where the father/mother belonged to Army and had served in the Army for 10 years or
is serving in the Army and has minimum 10 years of service.

2. Certified that Ms _____ is daughter of No _____
Rank_Name _____, who has 10 years of service in the Army and she
was adopted on _____ (5 years prior to commencement of course).

.....
Signature & No, Rank and Name of the Parent

Place : Signature of the Concerned
OC Unit/ Concerned Record Office)
Date : Name
Designation
Office Seal

Name and Signature of the Candidate

Notes:

- 1. Attach copy of legal papers and Part II Order of adoption of child.
- 2. Attach Certificate/ Part II Order of birth and copy of kindred roll.

CERTIFICATE – 3

**CHILDREN OF ARMY MEDICAL CORPS /AD CORPS OFFICERS
SERVING IN AIR FORCE /NAVY MEDICAL ESTABLISHMENT/MNS/
APS AND TA PERSONNEL**

(By Parent, Countersignature by OC Unit)

Paste here
applicant's
latest passport
size
photograph
(4.5 x 3.5 cm)
duly attested

1. I, No _____ Rank _____ Name _____
Father / Mother of _____ certify that:-

(a) I am/was commissioned in Army Medical/Army Dental Corps and have/have not been seconded to Navy or Air Force and have 10 years of service in the Army.

(b) I am/was commissioned in Army Medical /Army Dental Corps and have been transferred to Navy or Air Force but I have served in the Army for minimum ten years.

(c) I am an APS personnel on deputation who has put in more than 10 years of service in the Army from _____ to _____.

OR

(d) I am an APS personnel directly recruited into APS and who is still serving in Army wef _____

(e) I am a TA personnel who is in receipt of pension/who and has put in more than 10 years of embodied service in TA from _____ to _____.

(f) I am MNS personnel and who is in receipt of pension/who has put in more than 10 years of service as member of MNS.

Place :
Date :

Signature
Name, Designation and Unit

**CERTIFICATE
(BY OC UNIT)**

The facts in the above mentioned undertaking have been verified from official records and found correct.

Date :
Office Seal

OC Unit (for serving personnel)
DSS & A Bd(for retired personnel)
Name, Designation and Unit

COUNTERSIGNED

Date :
Office Seal

Concerned Staff Officer of Fmn HQ
(for serving personnel)
DSS&A Board(for retired personnel)
Name and Designation

Name and Signature of the Candidate

- 1. Strike out the portion /Para not applicable.
- 2. Attach relevant documents of service records.

CERTIFICATE – 4

**CLAIMING WEIGHTAGE TO GALLANTRY AWARD WINNERS/
WARDS OF WAR WIDOWS**

(BY AG'S BRANCH. ARMY HQ / RECORDS OFFICE / DSS & A BOARD)

It is certified that Ms _____ is daughter of
No _____ Rank _____
Name _____ serving / retired from Army _____
(Unit), has been awarded _____ for Gallantry in the Year
_____ during _____ Operation.

Or

It is certified that Ms _____ is daughter of
No _____ Rank _____
Name _____ of _____ Battalion who
was killed in action due to _____ on _____ in
operation _____ and was a 'Battle Casualty'.

OC /Head of Department
Records Office / DSS & A Board

Name

Designation

Office Seal

Note : Strike out which ever is not applicable.

Please attach a certified copy of the part II Order / Gazette notification conferring the award / copy of the award certificate for claiming the weightage.

CERTIFICATE – 5
MEDICAL FITNESS
(By OC MH/ AUTH MEDICAL OFFICER)

Paste here
 applicant's
 latest passport
 size
 photograph
 (4.5 x 3.5 cm)
 duly attested

It is certified that I have carefully examined Ms _____ age _____ daughter of _____ and further certify that she has good physical and mental health and free from any disability likely to interfere in her undergoing B.Sc. Nursing Course. She has no abnormality in the heart and lungs and history of mental disease or epileptic fits. Her major test results are as under :-

Test	Remarks
DATE OF EXAM	
HEIGHT	
WEIGHT	
CHEST	
BP	
PULSE	
EYE	
ENT(Hearing)	
Left Ear	
Right Ear	
RS(X-RAY)	
CVS	
PER. ABD.	
GYNAE	
DENTAL	
BLOOD GROUP	
HB	
TLC	
DLC	
BLOOD SUGAR (R)	
URINE RE	
IMMUNISATION	
TT	
HEPATITIS B (DOSE)	
I	
II	
III	

Signature of OC MH/

Auth Med Officer
 Head of Department
 Name
 Designation

Place :

Date :

Office Seal

PEDIATRICS LAB



OBSTETRIC AND GYNAE LAB



MICROBIOLOGY LAB



ANATOMY AND PHYSIOLOGY LAB



NURSING FUNDAMENTAL LAB



COMPUTER LAB



COMMUNITY HEALTH NURSING LAB



MULTIPURPOSE HALL



SEMINAR HALL



CONFERENCE HALL



LIBRARY



SAMPLE QUESTIONS**(APTITUDE FOR NURSING)****Type of questions**

1-20 questions

1. A nurse administering medication to the patients on her floor spends 30 seconds travelling from one patient to the next and 1 minute with each patient while they take their medication. If there are 22 patients on the floor, how long does it take the nurse to administer medication to all the patients on the floor?
- (a) 22 minutes 30 seconds (b) 32 minutes
(c) 32 minutes 30 seconds (d) 33 minutes
2. A piece of 1.015 meters long was divided into five equal parts. How long was each part?
- (a) 0.356 metre (b) 0.254 metre
(c) 0.203 metre (d) 0.152 metre

BIOLOGY**(21 to 40 Questions)**

21. Energy Currency of a cell is

- (a) ATP molecule (b) DNA
(c) Golgi body (d) Mitochondria

22. How many chromosomes are present in a somatic cell of a human being

- (a) 48 (b) 47
(c) 46 (d) 23

23. Physical basis of life is

- (a) Cytoplasm (b) Hyaloplasm
(c) Protoplasm (d) Nucleo plasm

24. In vessels the thickenings of the cell wall is due to the deposition of

- (a) Cutin
- (b) Lignin
- (c) Chitin
- (d) Suberin

25. Cutaneous glands are almost absent in

- (a) Anura
- (b) Eutheria
- (c) Matatheria
- (d) Aves

26. E. Coli are used in production of

- (a) Rifampicin
- (b) LH
- (c) Ecdyson
- (d) Interferon

27. Locomotor organs in snakes are

- (a) Ribs
- (b) Limbs
- (c) Sternum
- (d) Quadrate

28. Which hormone is responsible for Ovulation ?

- (a) FSH
- (b) Testosterone
- (c) LH
- (d) Oestrogen

29. Cartilage of Santorini is a band on

- (a) Cricoid
- (b) Arteroid
- (c) Thyroid
- (d) None of the above

30. Botulism affects on which system of the body ?

- (a) Digestive System
- (b) Reproductive System
- (c) Respiratory System
- (d) Nervous System

PHYSICS

(41 to 60 Questions)

41. Surface tension depends upon

- (a) vapour pressure (b) thermal and electrical pressure
(c) electrical pressure (d) thermal, electrical and vapour pressure

42. The SI unit of flux is

- (a) weber (b) gauss
(c) volt (d) pascal

43. The magnifying power of convex lens of focal length 5 cm is

- (a) 3 (b) 5
(c) 6 (d) 20

44. Wavelength of X-rays is of order

- (a) 10^{-4} cm (b) 10^{-8} cm
(c) 10^{-2} cm (d) 10^{-6} cm

45. At the magnetic pole in the northern hemisphere the angle of dip is:-

- (a) 0 (b) 90°
(c) 45° (d) 180°

CHEMISTRY(61 TO 80 Questions)

61. The isobars contain same number of

- (a) neutrons (b) protons plus neutrons
(c) protons (d) electrons

62. The metal extracted by leaching with a cyanide is

- (a) Na (b) Mg
(d) Cu (d) Ag

63. Maximum number of valency electrons in oxygen and sulphur is:-

- (a) 2 (b) 4
(c) 6 (d) 8

64. Crystal structure of NaCl is:-

- (a) BCC (b) Simple cubic structure
(c) FCC (d) Simple ACC structure

65. Oxydation state of lanthanide element is:-

- (a) +1 (b) +3
(c) +5 (d) -1

ENGLISH

(81 to 100 Questions)

Directions : Select the word which is synonymous in meaning to the word in bold.

81. Abruptly

- (a) Suddenly (b) Sharply (c) Favourably (d) Slightly

Directions : Choose the correct alternative

82. It is difficult for me to part__my belongings.

- (a) from (b) off (c) with (d) of

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI – 110 002

**UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER
EDUCATIONAL INSTITUTIONS, 2009.**

(under Section 26 (1)(g) of the University Grants Commission Act, 1956)

(TO BE PUBLISHED IN THE GAZETTE OF INDIA PART III, SECTION-4)

F.1-16/2007(CPP-II)

Dated 17th June, 2009.

PREAMBLE.

In view of the directions of the Hon'ble Supreme Court in the matter of "University of Kerala v/s. Council, Principals, Colleges and others" in SLP no. 24295 of 2006 dated 16.05.2007 and that dated 8.05.2009 in Civil Appeal number 887 of 2009, and in consideration of the determination of the Central Government and the University Grants Commission to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students, the University Grants Commission, in consultation with the Councils, brings forth this Regulation.

In exercise of the powers conferred by Clause (g) of sub-section (1) of Section 26 of the University Grants Commission Act, 1956, the University Grants Commission hereby makes the following Regulations, namely;

1. Title, commencement and applicability.-

- 1.1 These regulations shall be called the "UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009".
- 1.2 They shall come into force from the date of their publication in the Official Gazette.

1.3 They shall apply to all the institutions coming within the definition of an University under sub-section (f) of section (2) of the University Grants Commission Act, 1956, and to all institutions deemed to be a university under Section 3 of the University Grants Commission Act, 1956, to all other higher educational institutions, or elements of such universities or institutions, including its departments, constituent units and all the premises, whether being academic, residential, playgrounds, canteen, or other such premises of such universities, deemed universities and higher educational institutions, whether located within the campus or outside, and to all means of transportation of students, whether public or private, accessed by students for the pursuit of studies in such universities, deemed universities and higher educational institutions.

2. Objectives.-

To prohibit any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student; and thereby, to eliminate ragging in all its forms from universities, deemed universities and other higher educational institutions in the country by prohibiting it under these Regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

3. What constitutes Ragging.- Ragging constitutes one or more of any of the following acts:

- a. any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d. any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e. exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;

- g. any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student ;
- i. any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

4. Definitions.-

- 1) In these regulations unless the context otherwise requires,-
 - a) "Act" means, the University Grants Commission Act, 1956 (3 of 1956);
 - b) "Academic year" means the period from the commencement of admission of students in any course of study in the institution up to the completion of academic requirements for that particular year.
 - c) "Anti-Ragging Helpline" means the Helpline established under clause (a) of Regulation 8.1 of these Regulations.
 - d) "Commission" means the University Grants Commission;
 - e) "Council" means a body so constituted by an Act of Parliament or an Act of any State Legislature for setting, or co-ordinating or maintaining standards in the relevant areas of higher education, such as the All India Council for Technical Education (AICTE), the Bar Council of India (BCI), the Dental Council of India (DCI), the Distance Education Council (DEC), the Indian Council of Agricultural Research (ICAR), the Indian Nursing Council (INC), the Medical Council of India (MCI), the National Council for Teacher Education (NCTE), the Pharmacy Council of India (PCI), etc. and the State Higher Education Councils.
 - f) "District Level Anti-Ragging Committee" means the Committee, headed by the District Magistrate, constituted by the State Government, for the control and elimination of ragging in institutions within the jurisdiction of the district.
 - g) "Head of the institution" means the Vice-Chancellor in case of a university or a deemed to be university, the Principal or the Director or such other designation as the executive head of the institution or the college is referred.
 - h) "Fresher" means a student who has been admitted to an institution and who is undergoing his/her first year of study in such institution.
 - i) "Institution" means a higher educational institution including, but not limited to an university, a deemed to be university, a college, an institute, an institution of national importance set up by an Act of Parliament or a constituent unit of such institution, imparting higher education beyond 12 years of schooling leading to, but not necessarily culminating in, a degree (graduate, postgraduate and/or higher level) and/or to a university diploma.
 - j) "NAAC" means the National Academic and Accreditation Council established by the Commission under section 12(ccc) of the Act;

k) "State Level Monitoring Cell" means the body constituted by the State Government for the control and elimination of ragging in institutions within the jurisdiction of the State, established under a State Law or on the advice of the Central Government, as the case may be.

Words and expressions used and not defined herein but defined in the Act or in the General Clauses Act, 1897, shall have the meanings respectively assigned to them in the Act or in the General Clauses Act, 1897, as the case may be.

5. Measures for prohibition of ragging at the institution level:-

- a) No institution or any part of it thereof, including its elements, including, but not limited to, the departments, constituent units, colleges, centres of studies and all its premises, whether academic, residential, playgrounds, or canteen, whether located within the campus or outside, and in all means of transportation of students, whether public or private, accessed by students for the pursuit of studies in such institutions, shall permit or condone any reported incident of ragging in any form; and all institutions shall take all necessary and required measures, including but not limited to the provisions of these Regulations, to achieve the objective of eliminating ragging, within the institution or outside,
- b) All institutions shall take action in accordance with these Regulations against those found guilty of ragging and/or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

6 Measures for prevention of ragging at the institution level.-

6.1 An institution shall take the following steps in regard to admission or registration of students; namely,

- a) Every public declaration of intent by any institution, in any electronic, audio-visual or print or any other media, for admission of students to any course of study shall expressly provide that ragging is totally prohibited in the institution,
and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with these Regulations as well as under the provisions of any penal law for the time being in force.
- b) The brochure of admission/instruction booklet or the prospectus, whether in print or electronic format, shall prominently print these Regulations in full.

Provided that the institution shall also draw attention to any law concerning ragging and its consequences, as may be applicable to the institution publishing such brochure of admission/instruction booklet or the prospectus.

Provided further that the telephone numbers of the Anti-Ragging Helpline and all the important functionaries in the institution, including but not limited to the Head of the institution, faculty members, members of the Anti-Ragging Committees and Anti-Ragging Squads, District and Sub-Divisional authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be published in the brochure of admission/instruction booklet or the prospectus.

- c) Where an institution is affiliated to a University and publishes a brochure of admission/instruction booklet or a prospectus, the affiliating university shall ensure that the affiliated institution shall comply with the provisions of clause (a) and clause (b) of Regulation 6.1 of these Regulations.
- d) The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the applicant, as provided in the English language in Annexure I to these Regulations, to be filled up and signed by the applicant to the effect that he/she has read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the effect that he/she has not been expelled and/or debarred by any institution and further aver that he/she would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging, is liable to be proceeded against under these Regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of such student.
- e) The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the parents/guardians of the applicant, as provided in the English language in Annexure I to these Regulations, to be filled up and signed by the parents/guardians of the applicant to the effect that he/she has read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the effect that his/her ward has not been expelled and/or debarred by any institution and further aver that his/her ward would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging, his/her ward is liable to be proceeded against under these Regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of his/her ward.
- f) The application for admission shall be accompanied by a document in the form of, or annexed to, the School Leaving Certificate/Transfer Certificate/Migration Certificate/Character Certificate reporting on the inter-personal/social behavioural pattern of the applicant, to be issued by the school or institution last attended by the applicant, so that the institution can thereafter keep watch on the applicant, if admitted, whose behaviour has been commented in such document.
- g) A student seeking admission to a hostel forming part of the institution, or seeking to reside in any temporary premises not forming part of the institution, including a private commercially managed lodge or hostel, shall have to submit additional affidavits countersigned by his/her parents/guardians in the form prescribed in Annexure I and Annexure II to these Regulations respectively along with his/her application.

- h) Before the commencement of the academic session in any institution, the Head of the Institution shall convene and address a meeting of various functionaries/agencies, such as Hostel Wardens, representatives of students, parents/ guardians, faculty, district administration including the police, to discuss the measures to be taken to prevent ragging in the institution and steps to be taken to identify those indulging in or abetting ragging and punish them.
 - i) The institution shall, to make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, prominently display posters depicting the provisions of penal law applicable to incidents of ragging, and the provisions of these Regulations and also any other law for the time being in force, and the punishments thereof, shall be prominently displayed on Notice Boards of all departments, hostels and other buildings as well as at places, where students normally gather and at places, known to be vulnerable to occurrences of ragging incidents.
 - j) The institution shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institution's resolve to ban ragging and punish those found guilty without fear or favour.
 - k) The institution shall identify, properly illuminate and keep a close watch on all locations known to be vulnerable to occurrences of ragging incidents.
 - l) The institution shall tighten security in its premises, especially at vulnerable places and intense policing by Anti-Ragging Squad, referred to in these Regulations and volunteers, if any, shall be resorted to at such points at odd hours during the first few months of the academic session.
 - m) The institution shall utilize the vacation period before the start of the new academic year to launch a publicity campaign against ragging through posters, leaflets and such other means, as may be desirable or required, to promote the objectives of these Regulations.
 - n) The faculties/departments/units of the institution shall have induction arrangements, including those which anticipate, identify and plan to meet any special needs of any specific section of students, in place well in advance of the beginning of the academic year with an aim to promote the objectives of this Regulation.
 - o) Every institution shall engage or seek the assistance of professional counsellors before the commencement of the academic session, to be available when required by the institution, for the purposes of offering counselling to freshers and to other students after the commencement of the academic year.
 - p) The head of the institution shall provide information to the local police and local authorities, the details of every privately commercially managed hostels or lodges used for residential purposes by students enrolled in the institution and the head of the institution shall also ensure that the Anti-Ragging Squad shall ensure vigil in such locations to prevent the occurrence of ragging therein.
- 6.2 An institution shall, on admission or enrolment or registration of students, take the following steps, namely;
- a) Every fresh student admitted to the institution shall be given a printed leaflet detailing to whom he/she has to turn to for help and guidance for

- b) various purposes including addresses and telephone numbers, so as to enable the student to contact the concerned person at any time, if and when required, of the Anti-Ragging Helpline referred to in these Regulations, Wardens, Head of the institution, all members of the anti-ragging squads and committees, relevant district and police authorities-
- c) The institution, through the leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall explain to the freshers, the arrangements made for their induction and orientation which promote efficient and effective means of integrating them fully as students with those already admitted to the institution in earlier years.
- d) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall inform the freshers about their rights as bona fide students of the institution and clearly instructing them that they should desist from doing anything, with or against their will, even if ordered to by the seniors students, and that any attempt of ragging shall be promptly reported to the Anti-ragging Squad or to the Warden or to the Head of the institution, as the case may be.
- e) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of freshers with the academic environment of the institution.
- e) The institution shall, on the arrival of senior students after the first week or after the second week, as the case may be, schedule orientation programmes as follows, namely; (i) joint sensitization programme and counselling of both freshers and senior students by a professional counsellor, referred to in clause(o) of Regulation 6.1 of these Regulations; (ii) joint orientation programme of freshers and seniors to be addressed by the Head of the institution and the anti -ragging committee;(iii) organization on a large scale of cultural, sports and other activities to provide a platform for the freshers and seniors to interact in the presence of faculty members ; (iv) in the hostel, the warden should address all students; and may request two junior colleagues from the college faculty to assist the warden by becoming resident tutors for a temporary duration.(v) as far as possible faculty members should dine with the hostel residents in their respective hostels to instil a feeling of confidence among the freshers.
- f) The institution shall set up appropriate committees, including the course-in-charge, student advisor, Wardens and some senior students as its members, to actively monitor, promote and regulate healthy interaction between the freshers, junior students and senior students.
- g) Freshers or any other student(s), whether being victims, or witnesses, in any incident of ragging, shall be encouraged to report such occurrence, and the identity of such informants shall be protected and shall not be subject to any adverse consequence only for the reason for having reported such incidents.
- h) Each batch of freshers, on arrival at the institution, shall be divided into small groups and each such group shall be assigned to a member of the faculty, who shall interact individually with each member of the group every day for ascertaining the problems or difficulties, if any, faced by the fresher in the institution and shall extend necessary help to the fresher in overcoming the same.

- i) It shall be the responsibility of the member of the faculty assigned to the group of freshers, to coordinate with the Wardens of the hostels and to make surprise visits to the rooms in such hostels, where a member or members of the group are lodged; and such member of faculty shall maintain a diary of his/her interaction with the freshers under his/her charge.
- j) Freshers shall be lodged, as far as may be, in a separate hostel block, and where such facilities are not available, the institution shall ensure that access of seniors to accommodation allotted to freshers is strictly monitored by wardens, security guards and other staff of the institution.
- k) A round the clock vigil against ragging in the hostel premises, in order to prevent ragging in the hostels after the classes are over, shall be ensured by the institution.
- l) It shall be the responsibility of the parents/guardians of freshers to promptly bring any instance of ragging to the notice of the Head of the Institution.
- m) Every student studying in the institution and his/her parents/guardians shall provide the specific affidavits required under clauses (d), (e) and (g) of Regulation 6.1 of these Regulations at the time of admission or registration, as the case may be, during each academic year.
- n) Every institution shall obtain the affidavit from every student as referred to above in clause (m) of Regulation 6.2 and maintain a proper record of the same and to ensure its safe upkeep thereof, including maintaining the copies of the affidavit in an electronic form, to be accessed easily when required either by the Commission or any of the Councils or by the institution or by the affiliating University or by any other person or organisation authorised to do so.
- o) Every student at the time of his/her registration shall inform the institution about his/her place of residence while pursuing the course of study, and in case the student has not decided his/her place of residence or intends to change the same, the details of his place of residence shall be provided immediately on deciding the same; and specifically in regard to a private commercially managed lodge or hostel where he/she has taken up residence.
- p) The Head of the institution shall, on the basis of the information provided by the student under clause (o) of Regulation 6.2, apportion sectors to be assigned to members of the faculty, so that such member of faculty can maintain vigil and report any incident of ragging outside the campus or en route while commuting to the institution using any means of transportation of students, whether public or private.
- q) The Head of the institution shall, at the end of each academic year, send a letter to the parents/guardians of the students who are completing their first year in the institution, informing them about these Regulations and any law for the time being in force prohibiting ragging and the punishments thereof as well as punishments prescribed under the penal laws, and appealing to them to impress upon their wards to desist from indulging in ragging on their return to the institution at the beginning of the academic session next.

- 6.3 Every institution shall constitute the following bodies; namely,
- a) Every institution shall constitute a Committee to be known as the Anti-Ragging Committee to be nominated and headed by the Head of the institution, and consisting of representatives of civil and police administration, local media, Non Government Organizations involved in youth activities, representatives of faculty members, representatives of parents, representatives of students belonging to the freshers' category as well as senior students, non-teaching staff; and shall have a diverse mix of membership in terms of levels as well as gender.
 - b) It shall be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of these Regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.
 - c) Every institution shall also constitute a smaller body to be known as the Anti-Ragging Squad to be nominated by the Head of the Institution with such representation as may be considered necessary for maintaining vigil, oversight and patrolling functions and shall remain mobile, alert and active at all times.

Provided that the Anti-Ragging Squad shall have representation of various members of the campus community and shall have no outside representation.

- d) It shall be the duty of the Anti-Ragging Squad to be called upon to make surprise raids on hostels, and other places vulnerable to incidents of, and having the potential of, ragging and shall be empowered to inspect such places.
- e) It shall also be the duty of the Anti-Ragging Squad to conduct an on-the-spot enquiry into any incident of ragging referred to it by the Head of the institution or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be; and the enquiry report along with recommendations shall be submitted to the Anti-Ragging Committee for action under clause (a) of Regulation 9.1.

Provided that the Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incident of ragging, and considering such other relevant information as may be required.

- f) Every institution shall, at the end of each academic year, in order to promote the objectives of these Regulations, constitute a Mentoring Cell consisting of students volunteering to be Mentors for freshers, in the succeeding academic year; and there shall be as many levels or tiers of Mentors as the number of batches in the institution, at the rate of one Mentor for six freshers and one Mentor of a higher level for six Mentors of the lower level.

- g) Every University shall constitute a body to be known as Monitoring Cell on Ragging, which shall coordinate with the affiliated colleges and institutions under the domain of the University to achieve the objectives of these Regulations; and the Monitoring Cell shall call for reports from the Heads of institutions in regard to the activities of the Anti-Ragging Committees,
 - h) Anti - Ragging Squads, and the Mentoring Cells at the institutions, and it shall also keep itself abreast of the decisions of the District level Anti-Ragging Committee headed by the District Magistrate.
 - i) The Monitoring Cell shall also review the efforts made by institutions to publicize anti-ragging measures, soliciting of affidavits from parents/guardians and from students, each academic year, to abstain from ragging activities or willingness to be penalized for violations; and shall function as the prime mover for initiating action on the part of the appropriate authorities of the university for amending the Statutes or Ordinances or Bye-laws to facilitate the implementation of anti-ragging measures at the level of the institution.
- 6.4 Every institution shall take the following other measures, namely;
- a) Each hostel or a place where groups of students reside, forming part of the institution, shall have a full-time Warden, to be appointed by the institution as per the eligibility criteria laid down for the post reflecting both the command and control aspects of maintaining discipline and preventing incidents of ragging within the hostel, as well as the softer skills of counselling and communicating with the youth outside the class-room situation; and who shall reside within the hostel, or at the very least, in the close vicinity thereof.
 - b) The Warden shall be accessible at all hours and be available on telephone and other modes of communication, and for the purpose the Warden shall be provided with a mobile phone by the institution, the number of which shall be publicised among all students residing in the hostel.
 - c) The institution shall review and suitably enhance the powers of Wardens; and the security personnel posted in hostels shall be under the direct control of the Warden and their performance shall be assessed by them.
 - d) The professional counsellors referred to under clause (o) of Regulation 6.1 of these Regulations shall, at the time of admission, counsel freshers and/or any other student(s) desiring counselling, in order to prepare them for the life ahead, particularly in regard to the life in hostels and to the extent possible, also involve parents and teachers in the counselling sessions.
 - e) The institution shall undertake measures for extensive publicity against ragging by means of audio-visual aids, counselling sessions, workshops, painting and design competitions among students and such other measures, as it may deem fit.
 - f) In order to enable a student or any person to communicate with the Anti-Ragging Helpline, every institution shall permit unrestricted access to mobile phones and public phones in hostels and campuses, other than in class-rooms, seminar halls, library, and in such other places that the institution may deem it necessary to restrict the use of phones.

- g) The faculty of the institution and its non-teaching staff, which includes but is not limited to the administrative staff, contract employees, security guards and employees of service providers providing services within the institution, shall be sensitized towards the ills of ragging, its prevention and the consequences thereof.
- h) The institution shall obtain an undertaking from every employee of the institution including all teaching and non-teaching members of staff, contract labour employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the buildings/lawns and employees of service providers providing services within the institution, that he/she would report promptly any case of ragging which comes to his/her notice.
- i) The institution shall make a provision in the service rules of its employees for issuing certificates of appreciation to such members of the staff who report incidents of ragging, which will form part of their service record.
- j) The institution shall give necessary instructions to the employees of the canteens and messing, whether that of the institution or that of a service provider providing this service, or their employers, as the case may be, to keep a strict vigil in the area of their work and to report the incidents of ragging to the Head of the institution or members of the Anti-Ragging Squad or members of the Anti-Ragging Committee or the Wardens, as may be required.
- k) All Universities awarding a degree in education at any level, shall be required to ensure that institutions imparting instruction in such courses or conducting training programme for teachers include inputs relating to anti-ragging and the appreciation of the relevant human rights, as well as inputs on topics regarding sensitization against corporal punishments and checking of bullying amongst students, so that every teacher is equipped to handle at least the rudiments of the counselling approach.
- l) Discreet random surveys shall be conducted amongst the freshers every fortnight during the first three months of the academic year to verify and cross-check whether the institution is indeed free of ragging or not and for the purpose the institution may design its own methodology of conducting such surveys.
- m) The institution shall cause to have an entry, apart from those relating to general conduct and behaviour, made in the Migration/Transfer Certificate issued to the student while leaving the institution, as to whether the student has been punished for committing or abetting an act of ragging, as also whether the student has displayed persistent violent or aggressive behaviour or any inclination to harm others, during his course of study in the institution.
- n) Notwithstanding anything contained in these Regulations with regard to obligations and responsibilities pertaining to the authorities or members of bodies prescribed above, it shall be the general collective responsibility of all levels and sections of authorities or functionaries including members of the faculty and employees of the institution, whether regular or temporary, and employees of service providers providing service within the institution, to prevent or to act promptly against the occurrence of ragging or any incident of ragging which comes to their notice.

- o) The Heads of institutions affiliated to a University or a constituent of the University, as the case may be, shall, during the first three months of an academic year, submit a weekly report on the status of compliance with Anti-Ragging measures under these Regulations, and a monthly report on such status thereafter, to the Vice-Chancellor of the University to which the institution is affiliated to or recognized by.
- p) The Vice Chancellor of each University, shall submit fortnightly reports of the University, including those of the Monitoring Cell on Ragging in case of an affiliating university, to the State Level Monitoring Cell.

7. Action to be taken by the Head of the institution.- On receipt of the recommendation of the Anti Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorised by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely;

- i. Abetment to ragging;
- ii. Criminal conspiracy to rag;
- iii. Unlawful assembly and rioting while ragging;
- iv. Public nuisance created during ragging;
- v. Violation of decency and morals through ragging;
- vi. Injury to body, causing hurt or grievous hurt;
- vii. Wrongful restraint;
- viii. Wrongful confinement;
- ix. Use of criminal force;
- x. Assault as well as sexual offences or unnatural offences;
- xi. Extortion;
- xii. Criminal trespass;
- xiii. Offences against property;
- xiv. Criminal intimidation;
- xv. Attempts to commit any or all of the above mentioned offences against the victim(s);
- xvi. Threat to commit any or all of the above mentioned offences against the victim(s);
- xvii. Physical or psychological humiliation;
- xviii. All other offences following from the definition of "Ragging".

Provided that the Head of the institution shall forthwith report the occurrence of the incident of ragging to the District Level Anti-Ragging Committee and the Nodal officer of the affiliating University, if the institution is an affiliated institution.

Provided further that the institution shall also continue with its own enquiry initiated under clause 9 of these Regulations and other measures without waiting for action on the part of the police/local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of seven days of the reported occurrence of the incident of ragging.

8. Duties and Responsibilities of the Commission and the Councils.-

8.1 The Commission shall, with regard to providing facilitating communication of information regarding incidents of ragging in any institution, take the following steps, namely; The Commission shall establish, fund and operate, a toll-free Anti-Ragging Helpline, operational round the clock, which could be accessed by students in distress owing to ragging related incidents.

- a) Any distress message received at the Anti-Ragging Helpline shall be simultaneously relayed to the Head of the Institution, the Warden of the Hostels, the Nodal Officer of the affiliating University, if the incident reported has taken place in an institution affiliated to a University, the concerned District authorities and if so required, the District Magistrate, and the Superintendent of Police, and shall also be web enabled so as to be in the public domain simultaneously for the media and citizens to access it.
- b) The Head of the institution shall be obliged to act immediately in response to the information received from the Anti-Ragging Helpline as at sub-clause (b) of this clause.
- c) The telephone numbers of the Anti-Ragging Helpline and all the important functionaries in every institution, Heads of institutions, faculty members, members of the anti-ragging committees and anti ragging squads, district and sub-divisional authorities and state authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be widely disseminated for access or to seek help in emergencies.
- d) The Commission shall maintain an appropriate data base to be created out of affidavits, affirmed by each student and his/her parents/guardians and stored electronically by the institution, either on its or through an agency to be designated by it; and such database shall also function as a record of ragging complaints received, and the status of the action taken thereon.
- e) The Commission shall make available the database to a non-governmental agency to be nominated by the Central Government, to build confidence in the public and also to provide information of non compliance with these Regulations to the Councils and to such bodies as may be authorised by the Commission or by the Central Government.

8.2 The Commission shall take the following regulatory steps, namely;

- a) The Commission shall make it mandatory for the institutions to incorporate in their prospectus, the directions of the Central Government or the State Level Monitoring Committee with regard to prohibition and consequences of ragging, and that non-compliance with these Regulations and directions so provided, shall be considered as lowering of academic standards by the institution, therefore making it liable for appropriate action.
- b) The Commission shall verify that the institutions strictly comply with the requirement of getting the affidavits from the students and their parents/guardians as envisaged under these Regulations.
- c) The Commission shall include a specific condition in the Utilization Certificate, in respect of any financial assistance or grants-in-aid to any institution under any of the general or special schemes of the Commission, that the institution has complied with the anti-ragging measures.

- d) Any incident of ragging in an institution shall adversely affect its accreditation, ranking or grading by NAAC or by any other authorised accreditation agencies while assessing the institution for accreditation, ranking or grading purposes.
- e) The Commission may accord priority in financial grants-in-aid to those institutions, otherwise eligible to receive grants under section 12B of the Act, which report a blemishless record in terms of there being no reported incident of ragging.
- f) The Commission shall constitute an Inter-Council Committee, consisting of representatives of the various Councils, the Non-Governmental agency responsible for monitoring the database maintained by the Commission under clause (g) of Regulation 8.1 and such other bodies in higher education, to coordinate and monitor the anti-ragging measures in institutions across the country and to make recommendations from time to time; and shall meet at least once in six months each year.
- g) The Commission shall institute an Anti-Ragging Cell within the Commission as an institutional mechanism to provide secretarial support for collection of information and monitoring, and to coordinate with the State Level Monitoring Cell and University level Committees for effective implementation of anti-ragging measures, and the Cell shall also coordinate with the Non-Governmental agency responsible for monitoring the database maintained by the Commission appointed under clause (g) of Regulation 8.1.

9. Administrative action in the event of ragging.-

9.1 The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed hereinunder:

- a) The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
- b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;
 - i. Suspension from attending classes and academic privileges.
 - ii. Withholding/ withdrawing scholarship/ fellowship and other benefits.
 - iii. Debarring from appearing in any test/ examination or other evaluation process.
 - iv. Withholding results.
 - v. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - vi. Suspension/ expulsion from the hostel.
 - vii. Cancellation of admission.
 - viii. Rustication from the institution for period ranging from one to four semesters.
 - ix. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

- c) An appeal against the order of punishment by the Anti-Ragging Committee shall lie,
- i. in case of an order of an institution, affiliated to or constituent part, of a University, to the Vice-Chancellor of the University;
 - ii. in case of an order of a University, to its Chancellor.
 - iii. in case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.

9.2 Where an institution, being constituent of, affiliated to or recognized by a University, fails to comply with any of the provisions of these Regulations or fails to curb ragging effectively, such University may take any one or more of the following actions, namely;

- i. Withdrawal of affiliation/recognition or other privileges conferred.
- ii. Prohibiting such institution from presenting any student or students then undergoing any programme of study therein for the award of any degree/diploma of the University.

Provided that where an institution is prohibited from presenting its student or students, the Commission shall make suitable arrangements for the other students so as to ensure that such students are able to pursue their academic studies.

- iii. Withholding grants allocated to it by the university, if any
- iv. Withholding any grants channelled through the university to the institution.
- v. Any other appropriate penalty within the powers of the university.

9.3 Where in the opinion of the appointing authority, a lapse is attributable to any member of the faculty or staff of the institution, in the matter of reporting or taking prompt action to prevent an incident of ragging or who display an apathetic or insensitive attitude towards complaints of ragging, or who fail to take timely steps, whether required under these Regulations or otherwise, to prevent an incident or incidents of ragging, then such authority shall initiate departmental disciplinary action, in accordance with the prescribed procedure of the institution, against such member of the faculty or staff.

Provided that where such lapse is attributable to the Head of the institution, the authority designated to appoint such Head shall take such departmental disciplinary action; and such action shall be without prejudice to any action that may be taken under the penal laws for abetment of ragging for failure to take timely steps in the prevention of ragging or punishing any student found guilty of ragging.

9.4 The Commission shall, in respect of any institution that fails to take adequate steps to prevent ragging or fails to act in accordance with these Regulations or fails to punish perpetrators or incidents of ragging suitably, take one of more of the following measures, namely;

- i. Withdrawal of declaration of fitness to receive grants under section 12B of the Act.
- ii. Withholding any grant allocated.

- iii. Declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programmes of the Commission.
- iv. Informing the general public, including potential candidates for admission, through a notice displayed prominently in the newspapers or other suitable media and posted on the website of the Commission, declaring that the institution does not possess the minimum academic standards.
- v. Taking such other action within its powers as it may deem fit and impose such other penalties as may be provided in the Act for such duration of time as the institution complies with the provisions of these Regulations.

Provided that the action taken under this clause by the Commission against any institution shall be shared with all Councils.



(Dr. R.K. Chauhan)

Secretary

To,

The Assistant Controller,

Publication Division, Govt. of India,

**Ministry of Urban Development and Poverty Alleviation,
Civil Lines Delhi -110 054**

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) of (month), (year).

Solemnly affirmed and signed in my presence on this the (day) _____ of (month), (year) _____ after reading the contents of this affidavit. Signature of deponent

OATH COMMISSIONER

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) of (month), (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ of (month), (year) after reading the contents of this affidavit.

OATH COMMISSIONER

ROUTE MAP OF ARMY COLLEGE OF NURSING

